

[Company Name and Logo]

Issue of Blood Products

Evaluation of Technical Performance

(Check mark)

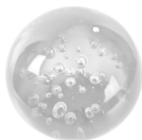
Tasks	MLC	TRAINING			Trainer's Comments	TRAINER Initials	TRAINEE Initials
		D	O	P			
Selects crossmatched unit with soonest expiration date.	P						
Allows Nurse to fill out Blood Transfusion Record Form from Patient Sticker and Unit Label.	P						
Top Line: Date and Unit # of (total) units orders.	P						
Patient's Full Name and MRN.	P						
Component: Unit Number and Exp. Date.	P						
Check Component. Write # of Units.	P						
Check Special Orders	P						
Blood Type: Patient and Donor Types.	P						
Issue: Date and Time	P						
Exp (Room Temp): 4 hours.	P						
Allows Nurse to read off BB information from Transfusion Service Testing Record							
Patient's Full Name and MRN.							
Patient Type and Wrist Band Number.							
Unit Number, Unit Expiration Date, Unit Compatibility.							
RN initials "Issued to" box							
Tech reconciles Blood Transfusion Record with Nurse.							
Confirms	P						
Write First Initials in "Charge Nurse" Field	P						
Tech fills out "Donor Information" in Transfusion Service	P						
Component, Issued Date/Time, Visual Inspection (Ok) and	P						
Tech gives nurse Blood in Biohazard bag and Blood Transfusion Record Form.	P						
Tech orders "Tranf (Blood/Blood Component)" in LIS for unreturned units.	P						
Selects "Transfused" in Result Field.	P						
Enters Comment "Tranf Blood" with Unit Number, Expiration Date, Issue Date/Time and Nurse Name, Title.	P						
Blood Returned After 30 mins: PRBCs in Quarantine. (Alert Supervisor.)	P						
Returns PLT (agitated) and CRYO into RT incubator.	P						
Returns FFP in Fridge.	P						

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Ortho MTS Gel

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(Check mark)

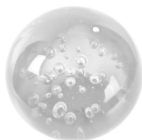
Tasks	MLC	TRAINING			Trainer's Comments	TRAINER Initials	TRAINEE Initials
		D	O	P			
Read ID-MTS Interpretation and Troubleshooting Guide	D						
Dispense 50 ul of cells and 25 ul of plasma into each well	P						
Check reagents for expiration date/time and initials.	D						
Label gel cards with patient label or two identifiers	P						
Proper operation of MTS incubator	D						
Always close cover to maintain 37°C	P						
Nestle card into slots	P						
Incubate 15 mins. minimum and 40 mins. Maximum	P						
Proper operation of MTS centrifuge	P						
Use of Safety latch							
Card seated properly, foil tab facing out, balance							
Centrifuged no longer than 10 min. at 895							
Describes a good quality gel card							
temp.							
Leveled and not slanted							
Fill volume (plasma)							
Read both sides							
Note even							
If fill	D						
Demonstrate	D						
Record in	P						
Describe u	D						
Aspirate and re-determined volumes correctly	P						
Operate smoothly, avoid "snap-back" of pump	P						
Procedure for cleaning and maintenance of dispenser	P						
Makes appropriate dilutions for 0.8% RBC suspension	P						

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Phlebotomy

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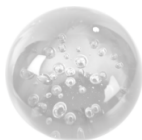
Tasks	MLC	TRAINING			Trainer's Comments	TRAINER Initials	TRAINEE Initials
		D	O	P			
Read signs on patient's door before phlebotomy.	P						
A.I.D.E.T. = Acknowledge, Introduce, Duration, Explanation and Thank You	P						
Use two identifiers. Outpatient: Patient states their name and date of birth. Inpatient: Use armband.	P						
If wristband is incorrect or not present, notify nurse.	P						
Read and be familiar with the Patient Bill of Rights	D						
Respect patient's privacy and inspect for comfort.	P						
Apply safety precautions for combative and uncooperative patients.	D						
Adjust bed and bed rails when needed and return to place.	P						
Read and understand the contents of the Specimen Collection Manual							
Tube types, order of draw, special handling requirements							
Disinfect, or wash hands, between patients removing gloves							
Wear name badge, and proper blood collection procedure							
Demonstrates proper fingerstick.							
Read test orders	P						
Unlabeled	D						
Blood should be collected actively, IV must be coordinated	D						
Min. was 10cm from lines.	D						
Blood should be collected from the arm on the side of mastectomy or amputation.	D						
Keep collection rooms clean and tidy.	P						
Retock trays and check expiration dates.	P						
Know how to clean up a blood/body fluid spill	D						

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Venipuncture

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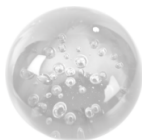
Tasks	MLC	TRAINING			Trainer's Comments	TRAINER Initials	TRAINEE Initials
		D	O	P			
Inpatient: Notify RN if draw cannot be collected in 1hr window.	P						
Confirm required patient pre-collection instructions (fasting, timed, other)	P						
Select proper tubes and equipment for tests that have been ordered	P						
Order of draw based on device used: Blue Adapters, Red Adapters, IV extensions, Butterfly needle	P						
Know order of Draw: Blood Cultures (AER, ANA) > Citrate (Blue) > SST (Gold, Speckled Red) > Heparin (Green) > EDTA (Purple) > Fluoride (Gray)	P						
Position patient's arm, put on gloves, apply tourniquet, and select the best vein							
Cleanse site with alcohol and allow to air dry							
Anchor vein, check bevel of needle and enter vein with one smooth motion at about a 15 degree angle							
Fill to the line and mix by invert							
Release tourniquet (<1 min)							
Remove tube from holder							
Withdraw needle at angle of 45 degrees							
Maintain pressure on site	P						
Apply bandage	P						
Label all tubes: patient: must include name and time/date of collection	P						
Dispose of contaminated equipment. Do not reuse!	P						
Use Appropriate Closing: "Thank you for choosing FSH. Is there anything else I can help you with?"	P						

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Chembio HIV 1/2 Stat-Pak

Evaluation of Technical Performance

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Tasks	MLC	TRAINING			Trainer's Comments	TRAINER Initials	TRAINEE Initials
		D	O	P			
Understand principle of combination of antibody binding protein and conjugated dye particles	D						
Write date of receipt and initials on box	D						
Indicate number of boxes received (i.e. 1 of ?)	D						
Store package and buffer in 8-30°C	P						
Perform external quality control for new lot, new shipment and every 30 days.	D						
Document QC in manual testing binder	P						
State acceptable specimen	D						
Venous WB in EDTA.	D						
WB stored 2-8°C for up to 3 days	D						
Perform testing at the appropriate parameters							
Allow cartridge to equilibrate to room temperature							
Place device on level surface. Labeled!							
well							
Add 105 ul or 3 drops of Runp							
Avoid bubbles in loop and							
Read results at appropriate							
15 minutes for							
Clear h							
Inter	P						
In	P						
Posi	P						
Negati	P						
Faint line	P						

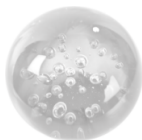
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Sure-View hCG

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Tasks	MLC	TRAINING			Trainer's Comments	TRAINER Initials	TRAINEE Initials
		D	O	P			
Understand principle of chromatographic immunoassay	D						
Write date of receipt and initials on box	D						
Indicate number of boxes received (i.e. 1 of ?)	D						
Store package in 2-30°C	P						
Perform external quality control for new lot, new shipment and every 30 days.	D						
Document QC in manual testing binder	P						
State acceptable specimen	P						
First morning urine is preferred	D						
Blood tube without anti-coagulants (serum only!)	D						
Serum or urine stored 2-8°C for up to 48 hrs							
Perform testing at the appropriate parameters							
Allow cartridge to equilibrate to room temperature							
Place device on level surface. Label							
Dispense 100ul or 3 drops using							
Avoid trapping bubbles in							
Read results at appropriate							
15 mins for white							
Clear band							
Interpret	P						
Interpret	P						
Positive result Present	P						
Negative result	P						
Faint line results and Positive.	P						

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